



NQUTHU LOCAL MUNICIPALITY

**APPOINTMENT OF SERVICE PROVIDER FOR THE IMPLEMENTATION OF INCUBATOR PHASE 3 AS
TURNKEY FOR 4 UNITS (5&6) and (7&8
NQULM43/2025-2026**

ADDENDUM NO.1 TO DOCUMENT

16/02/2026

This addendum is to be given together with the entire tender document for tender no. NQULM43/2025-2026

Reference is made to the tender document for the **APPOINTMENT OF SERVICE PROVIDER FOR THE IMPLEMENTATION OF INCUBATOR PHASE 3 AS TURNKEY FOR 4 UNITS (5&6) and (7&8)**: The following clarifications / amendments are affected by this addendum:

A. FUNCTIONALITY

Note: the bidder must achieve a minimum of 70 % (70 Points) in functionality. The Table below reflects evaluation functionality components and the overall weighting on each Criteria component of the functionality are as follows

CATEGORY	EVALUATION CRITERIA	SCORING TEMPLATE	MAX SCORE 100
MAX SCORE FOR QUALITY/FUNCTIONALITY (TECHNICAL OFFER)			
FINANCIAL			
Letter of Intent to Provide Performance Guarantee (as per the bid amount)	Provided	2.5	2.5
	Not Provided	0	
Letter of Intent to Provide Insurance (as per the bid amount)	Provided	2.5	2.5
	Not Provided	0	
ORGANISATION			
Previous experience on building turnkey projects that are more than 10 million in value. Only the appointment letter and the completion certificates for each project will be considered as proof.	Minimum 3 projects	10	10
	2 projects	5	
	1 Projects	2.5	
	-0 Projects -Incomplete documents	0	

CATEGORY	EVALUATION CRITERIA	SCORING TEMPLATE	MAX SCORE 100
MAX SCORE FOR QUALITY/FUNCTIONALITY (TECHNICAL OFFER)			
<p>Contactable References (to be obtained from a minimum of 3 contactable previous employers) The sum of the combination of points will not exceed 12 points. A maximum of 3 projects will be considered.</p>	Excellent - Each project = 4 points		12
	Good - Each project = 2 points		
	Poor - Each project = 0 points		
	No Project	0	
<p>Approach & Methodology: The bidder must demonstrate the understanding of scope of works by elaborating on the methodology and approach that would be required to successfully execute the project. The bidder must submit a detailed Project Plan indicating the following:</p> <ul style="list-style-type: none"> • Detailed Assessment Plan • Risk Plan • Program of Works • Reporting 	Besides meeting the “good” rating, important issues are approached in an innovative and efficient way, indicating that the tenderer has a clear understanding and knowledge of state-of-the-art approaches. The methodology / approach paper details ways to improve the assignment’s deliverables	10	10
	The methodology and approach are specifically tailored to address the specific assignment’s objectives, deliverables, requirements and is sufficiently flexible to accommodate changes that may occur during execution. The quality plan is specifically tailored to the critical characteristics of the assignment	7.5	
	The methodology and approach are reasonably aligned with the assignment’s objectives	5	

CATEGORY	EVALUATION CRITERIA	SCORING TEMPLATE	MAX SCORE 100
MAX SCORE FOR QUALITY/FUNCTIONALITY (TECHNICAL OFFER)			
	and deliverables. The approach deals somewhat with the characteristics of the assignment.		
	The methodology and approach are generic and not tailored to address the specific assignment's objectives, deliverables and requirements. The approach does not adequately deal with the critical characteristics of the assignment. The quality plan is too generic.	2.5	
	The methodology and approach are poor/are unlikely to satisfy project objectives, deliverables or requirements. The tenderer has misunderstood certain aspects of the scope of work and does not deal with the critical aspects of the assignment.	0	
KEY PERSONNEL			
Contracts Manager Minimum NQF level 6 qualification. No certified Qualification = non-responsive CV to be attached with contactable references Qualifications obtained from outside South Africa to be accompanied by SAQA certification. Attached CV With Certified traceable References	National Diploma Civil Engineering / Building Construction + 5 or more years of experience Post Professional Registration	10	10
	National Diploma Civil Engineering / Building Construction + 4 years of experience Post Professional Registration	8	
	National Diploma Civil Engineering / Building Construction + 3 years of experience Post	6	

CATEGORY	EVALUATION CRITERIA	SCORING TEMPLATE	MAX SCORE 100
MAX SCORE FOR QUALITY/FUNCTIONALITY (TECHNICAL OFFER)			
	Professional Registration		
	National Diploma Civil Engineering / Building Construction + 2 years of experience Post Professional Registration	4	
	National Diploma Civil Engineering / Building Construction+ 1 year of Post Professional Registration	1	
Foreman Minimum NQF level 5 qualification Attach CV and certified copies of qualifications for 10 points to be allocated per similar project experience. Qualifications obtained from outside South Africa to be accompanied by SAQA certification. Attached CV With Certified traceable References	5 years or more experience in construction of similar projects for 3 or more.	10	10
	3-4 years or more experience in construction of similar projects for 2 projects.	5	
	1-2 years' experience in construction of similar projects.	2.5	
	0 years' experience in construction of similar projects.	0	

1.2 Proof of payment for municipal services (rates or rentals) or Proof of residential address letter for BIDDERS not receiving municipal services (directors and company) or landlord agreement

1.3 All bids must be put in a sealed envelope and clearly marked with BID number and Project Name and be placed in a tender box

1.4 Prices should be valid for 90 days

Acknowledgement of receipt

Addendum to tender document for tender no. NQULM43/2025-2026

I (Name of representative) hereby acknowledge receipt

Of addendum no 1 affecting corrections made on the tender documents of

..... Name of company.

Signed Date

Signed and return to directortech@nquthu.gov.za or sszulu@nquthu.gov.za



